

VANCOUVER SOWERS SOCIETY OF EDUCATION
Minutes of Feb, 2017 Directors' Meeting

Date: Feb 17, 2017
 Time: 6:30 pm
 Venue: Community Room of Vancity Branch, No.3 Road, Richmond

Directors Present: Ben Choi, John Lee, Joyce Lei, Connie Thai, Karl Lam, Wendy Hui, Maurice Lui
 Members Present: Ming Chan, Tommy Hui, Archie Tsang, Catherine Tsao
 Chaired by: Ben Choi
 Minutes taken by: Joyce Lei

1. Meeting was called to order at 6:25 pm.
2. Adoption of agenda
 It was moved by John, seconded by Karl and carried to adopt the agenda. Two items were added under New Business: (i) Proposal from Horizon; (ii) Operation Arrangement
3. Welcome Tommy Hui, Ming Chan, Archie Tsang and Catherine Tsao to join the Board Meeting.
4. Adoption of minutes of last meetings on 15 Dec
 It was moved by Joyce, seconded by Ben and carried to adopt the minutes.

5. Correspondence

- a) An email from Noli Coli of Horizon was received on 7 February.
- b) Insurance renewal notice was received on 16 February.

To be Followed Up By
-
Karl / Joyce

6. President's Report

- (a) VSSE is saddened to learn about the missing of two members, Mr. Roy LEE and Mr. Shun LAM during their personal hiking journey to the Cypress Mountains on 25 December 2016.
- (b) Ben received a telephone enquiry around noon of Monday, December 26, 2016 from West Vancouver Police about two missing hikers on Cypress Mountain. Two more telephone enquiries were received on Wednesday, December 28, from West Vancouver Police and China Consulate respectively. Ben would like to remind Directors to disassociate VSSE from any involvement in events not officially hosted by VSSE.
- (c) Ben is grateful to Directors and volunteers for their efforts in helping with the lately hiking incident.
- (d) Ben received in late-December 2016 an email enquiry about VSSE's participation in the promotion of "2017 Ancient Tea Horse Trail" event run by Sowers Action, Hong Kong.
- (e) Mr. Karl LAM has been appointed the coordinator of the "2017 Walk of the Tea Horse Ancient Trail" hosted by the Hong Kong Sowers Action. Karl will be wholly responsible for liaison with members and HKSA from January 2017 onward.
- (f) Update of VSSE information to the BCeID has to be made before the deadline of 2018. Details can be found in the BCeID webpage.
- (g) Ben received an email enquiry from Mr. Lube on Dec 15, 2016 regarding possible cooperation on charity events. A courtesy reply has been made.
- (h) Ms Noli Cole of Richmond Horizon contacted Ben on Feb 6, 2017 for a proposal to sponsor the Horizon programme. Please refer to her proposal for discussion.
- (i) Owing to personal health concerns, Ben will step down from the Board of Directors and all official post of VSSE with effect from February 18, 2017. Ben would like to thank all Directors for their genuine efforts in supporting VSSE.

-
-
-
Karl
Karl
Ongoing
Completed
Ongoing
-

7. Vice President & Treasurer's Report	
a) Events & Activities	
(i) Wendy Lau's cooking class on 29 Nov.	Completed
(ii) Sharing Session: 印度歷史文化的演變與現狀 on 20 Dec. 45 participants joined.	Completed
(iii) Sharing Session: 醫院急症室的運作及醫護人員的工作 by Dr Patrick Chen on 13 Jan. 15 participants joined.	Completed
(iv) Briefing Seminar for VSSE SunRun 2017 and Hiking Safety on 3 Feb. 20 participants joined.	Completed
(v) VSSE Karaoke Contest 2017: The event will be held on 20 March. Event Chair is Wendy. The target fund raised is CAD10,000. Motion: All the proceeds from the Karaoke Contest will be contributed to the H2H program 2018. It was moved by Wendy, seconded by John and approved by all.	Wendy Approved
(vi) Sharing Sessions: (i) Iran by Wayne Fong will be on 22 Mar. (ii) Drawing Session by Wendy Lau in April.	John
(vii) Dr Thomas Leung (梁燕城博士)'s talk about Nanhai- No updates	John
(viii) VSSE representatives participated in 3 radio interviews to promote about Sun Run 2017 in the past 2 months.	Completed Completed
(ix) Chinese-Canadian Talent Contest 2017 – no updates	
b) Bank Statements – apologies for no updates due to recent busy work. Tommy Hui is invited to help with the financial work from Nov 2016 to May 2017.	Tommy / John
c) 3 cheques were received from Mona Chan, Terry Chan and Jessica Chung respectively in Nov and Dec. John and Tommy to follow up the deposit of the cheques.	Tommy / John
d) The change of Directors' names at BOC	John
e) Existing members: 99 New members: 24 Total: 123 (no updates)	Ming
8. Secretary's Report	
a) AGM Minutes 2016 was sent out on 5 Jan 2017. Thanks to Ming for his help.	Completed
b) Poster, ticket and banner were designed for the VSSE Karaoke Contest 2017.	Joyce
9. Director's Report (Karl)	
a) School Projects	
i) 紅土食堂 - Re-do the tiles in summer 2015: the project has been completed and accepted by HKSA in October 2015, but Karl found that the floor was not done too nicely.	Karl
• January, 2016: HKSA has taken note of this and will check if the floor is too uneven when revisiting next time which is expected to be 2017.	
ii) 大柏樹完小: It has been completed in Nov 2012 but the official audit report still has not been done.	Karl
• November, 2016: The receipt agreement (驗收協議書) would be prepared in December, 2016. No update this time.	
• It was found in August 2016 that another organization had donated to build the teaching building (教學樓), and the organization would have the naming right of the building.	
HKSA February 7, 2017 update: The cost of the school construction had increased tremendously due to increased government safety requirements and increased in label/material costs. Besides the teaching building, the school construction had included other buildings (dormitory, canteen and 綜合樓). Facing a big shortfall for the school project, the county received donation from 周大福慈善基金 for the teaching building and gave the teaching building naming right to them. Since VSSE had donated more, we were given the	Approved

naming right for the whole school. Motion: It was moved by Karl, seconded by John and approved by all that VSSE will accept this arrangement.	Karl
iii) 江西省興國縣下洲小學-RMB 300,000 (May, 16: changed from RMB 350,811.00) • Feb 2017 update: The commemorative booklet has been received	Karl / Joyce
iv) Status of schools that VSSE had sponsored (Karl enquired this in Dec, 2015). • 白臘完小: In March, 16, the school was found to have been closed and merged with another school. Pending update regarding "moving the school name and memorial plaque to the new school", and how the vacant campus would be used. Also pending informing the donor. February 16, 2017 update: For the vacant campus, HKSA advised that there was no student source and the school currently is not used. The county government decided the school would be kept for 5 years, and the asset would be merged with another nearby school if there's still no student source after 5 years. No update for "moving the school name and memorial plaque to the new school". • Other schools: August, 2016: Received follow-up questionnaires for 7 schools and 6 libraries. No update this time.	Karl
v) Bunk beds for 甲爪 • HKSA February 17, 2017 update: tendering has been completed, and the local education department would sign a contract with the successful bidder the next week.	Karl
b) Heart-to-Heart Program i) Wah Kwong students • February 2017 update: HKSA has received report cards and thank you letters from the school, which will be scanned and sent to us.	Karl
ii) University students • February 2017 update: The money has been sent to HKSA, and official receipt received from them.	Completed
iii) High school students • February 2017 update: List of students have been received in January and donation instruction received in February. The donation instruction was signed by Ben, and follow up by Karl.	Karl
c) AIC account contact person change i) February 2017 update: contact person has been changed to Karl.	Completed
d) 茶馬古道助學行 2017 - February 2017 update: i) Due to some changes in HKSA side, the video conference briefing was cancelled. ii) HKSA suggested to provide a donation project later according to the actual number of Canadian walkers. The board has agreed to the suggestion via email, and HKSA was informed. HKSA then suggested to get stationeries to schools along the route. iii) HKSA provided 4 early bird quotas to Canadian walkers for the first section. The deadline was February 15, but no application has been received.	Cancelled Karl
10. Director's Report (Maurice)	-
a) Cycling Across Canada 2018: VSSE will not be one of the organizers of the event. Part of the fund raised from this event will be contributed to VSSE.	
11. New Business	

- | | |
|--|--|
| <p>a) Get a New Project from HKSA (Karl)
It is suggested to allocate CAD30,000 for a new project. More details have to be acquired. It will be endorsed and confirmed later.</p> | Karl |
| <p>b) Requests from Horizon
(i) Motion: It was moved by John, seconded by Connie and approved by all that VSSE will continue to sponsor an amount of CAD2,000 to Horizon in 2017. John to follow up with Noli Cole from Horizon.
(ii) Sponsorship of 5 laptops to support older youth at Grade 12</p> | John

Pending |
| <p>c) Operation Arrangement
(i) Cheque Signing Authority
Motion - It is approved by all directors that John, Karl, Joyce and Wendy be appointed for the signing of cheques and bank withdrawals on behalf of VSSE through next AGM.
(ii) Acting President
Motion – It is moved by John, seconded by Wendy and approved by all that Karl will be the Acting President of VSSE.
(iii) BC Registry
Updates (name & address) have to be done until further notice.
(iv) BOC / Vancity:
Update the mailing address from Ben to another director.
(v) Vansowers Email
Change of password to be done by Joyce.
(vi) Webpage Update</p> | Approved

Approved

Joyce

John

Joyce

Karl |

12. Any Other Business

- a. The Board would like to give thanks to Ben for his effort and contribution.

13. Adjournment: Meeting was adjourned at 7:40pm.

14. The next meeting will be at 6:30 pm on Friday, Mar 31, at the Community Room of Vancity Branch, Burnaby.