

**VANCOUVER SOWERS SOCIETY OF EDUCATION**  
**Minutes of Mar, 2017 Directors' Meeting**

Date: Mar 31, 2017  
Time: 6:30 pm  
Venue: Community Room of Vancity Branch, 5064 Kingsway, Burnaby

Directors Present: John Lee, Joyce Lei, Connie Thai, Wendy Hui  
Regrets : Maurice Lui  
Members Present: Ming Chan, Archie Tsang, Tommy Hui  
Chaired by: Karl Lam,  
Minutes taken by: Joyce Lei

- 
1. Meeting was called to order at 6:35 pm.
  2. Adoption of agenda  
It was moved by John, seconded by Connie and carried to adopt the agenda.
  3. Adoption of minutes of last meetings on 17 Feb  
It was moved by Joyce, seconded by Connie and carried to adopt the minutes.

**4. School Projects**

- a) 紅土食堂 - Re-do the tiles in summer 2015: the project has been completed and accepted by HKSA in October 2015, but Karl found that the floor was not done too nicely.
  - January, 2016: HKSA has taken note of this and **will check if the floor is too uneven when revisiting next time which is expected to be 2017.**
- b) 大柏樹完小: It has been completed in Nov 2012 but the official audit report still has not been done.
  - November, 2016: The receipt agreement (驗收協議書) would be prepared in December, 2016. **March, 2017: HKSA provided some update but Karl needs some clarifications.**
  - It was found in August 2016 that another organization had donated to build the teaching building (教學樓), and the organization would have the naming right of the building. **Karl has informed HKSA that VSSE accepts this arrangement.**
- c) Status of schools that VSSE had sponsored (Karl enquired this in Dec, 2015).
  - 白臘完小: In March, 2016, the school was found to have been closed and merged with another school. In February 16, 2017, HKSA advised that there was no student source and the school currently is not used. The county government decided the school would be kept for 5 years, and the asset would be merged with another nearby school if there's still no student source after 5 years.
    - Regarding "moving the school name and memorial plaque to the new school", HKSA provided some update in March, but Karl needs some clarifications.
    - Also pending informing the donor.
  - Other schools. August, 2016: Received follow-up questionnaires for 7 schools and 6 libraries. **March 2017 update: HKSA is sending out questionnaires again to the schools to get the updated figures this year and probably will receive in July-Aug.**

**To be Followed Up  
By  
Karl**

Karl

Karl

<p>d) Bunk beds for 甲爪</p> <ul style="list-style-type: none"> <li>February 17, 2017: HKSA advised that tendering had been completed, and the local education department would sign a contract with the successful bidder the next week. <b>No update this time.</b></li> </ul>	Karl
<b>5. Heart-to-Heart Program</b>	
<p>a) Wah Kwong students</p> <ul style="list-style-type: none"> <li><b>March 2017 update:</b> HKSA has sent us the report cards and thank you letters from the school. Also 3 students have left, and would be replaced by another 3.</li> </ul>	Karl
<p>b) University students</p> <ul style="list-style-type: none"> <li><b>February 2017 update:</b> The money has been sent to HKSA, and official receipt received from them.</li> </ul>	Karl
<p>c) High school students</p> <ul style="list-style-type: none"> <li><b>March 2017 update:</b> Donation instruction has been signed and returned to HKSA. <b>Need to send the money to HKSA - RMB 75,000 + 6% follow-up (RMB 4,500) = RMB 79,500. All approved and followed up by John.</b></li> </ul>	John
<b>6. Get a new project (of around CAD 30,000) from HKSA:</b>	
HKSA suggested that we could consider:	
<ul style="list-style-type: none"> <li>Winter jackets</li> <li>Improve teachers' office of Wah Kwong</li> <li>The hardware or software program of the Children's Home, such as equipment of function rooms or scholarship for the children.</li> </ul>	
<b>7. Email from Mr Lube</b>	
<ul style="list-style-type: none"> <li>Karl communicated with Mr Lube in early March, and they are interested to sponsor Dragon Boat and Soccer Cup.</li> </ul>	-
<b>8. Participation in Events by Other Organizations</b>	
<p>a) Karl attended a fund-raising dinner Villa Cathay Care Home Society, as invited by Vivian Lo. They would like us to donate to their society.</p>	-
<p>b) Karl Attended a press conference by E&amp;E Global Foundation.</p> <ul style="list-style-type: none"> <li>They are going to have some fund-raising events in May. A portion of the fund raised will be donated to VSSE. I have also submitted a form to them applying for the grant.</li> <li>There will be a fund-raising dinner on May 7. Very likely we will be invited to attend.</li> </ul>	-
<p>c) John and Monica represented VSSE to participate in the HKSA 25<sup>th</sup> Anniversary Musical Show in March. A trophy was presented to VSSE for its long-term cooperation with HKSA.</p>	-
<b>9. Events &amp; Activities</b>	
<b>a) Sharing Sessions</b>	
(i) Iran by Wayne Fong: on 13 April (6:30 – 8:30)	John
(ii) Drawing Session by Wendy Lau: to be held in late April / early May.	John
(iii) Dr Thomas Leung (梁燕城博士) 's talk – No updates	John
<p>b) <b>Chinese-Canadian Talent Contest 2017</b> – John will check with Katherine who mentioned in the last meeting that she would contact Aberdeen Centre for booking the venue.</p>	John
<b>c) VSSE Karaoke Contest 2017</b>	
(i) Thanks to Wendy (event chair), directors and all volunteers who brought the great	

<p>success of the event. Total fund raised: CAD13,656.</p> <p>(ii) Event report was completed by Ming.</p> <p>(iii) Thank-you letters to be emailed to the donors with donation over CAD500.</p> <p>(iv) A cheque to be issued to Tang Sir (CAD760), to reimburse the dinner fee that had been double-paid.</p> <p>(v) VCDs of the event will be available for sale later. Price: CAD25.</p>	<p>-</p> <p>Completed John / Joyce / John Tommy / Wendy</p> <p>Wendy</p>
<p><b>10. Donation &amp; Accounts</b></p> <p>a) Bank Balances – <b>To be updated.</b></p> <p>b) 3 cheques were received from Mona Chan, Terry Chan and Jessica Chung respectively in Nov and Dec. Thanks to Tommy for the deposit of the cheques. Donation receipts had been issued by Bosco.</p> <p>c) Annual Dinner Party 2016: a cheque was received from Topwin Trading Co Ltd (No.12736, \$200). This is for the advertisement fee in the Year Book 2016.</p> <p>d) The change of Directors' names at BOC. Karl will prepare the form for the board to authorize the name change.</p> <p>e) BOC / Vancity / HSBC: update of mailing address from Ben to a UPS Postal Box. Details of applying for a UPS Postal Box to be enquired by Tommy.</p>	<p>Tommy Completed</p> <p>Archie</p> <p>John / Karl</p> <p>Ming / Archie Tommy</p>
<p><b>11. Request from Horizon:</b></p> <p>a) Sponsorship of CAD2,000 to Horizon. Follow up with Noli Cole.</p> <p>b) Sponsorships of 5 laptops to support older youth at Grade 12 – The Board decided not to sponsor the laptops, and John will inform Horizon accordingly.</p>	<p>John</p> <p>-</p>
<p><b>12. Tax Receipts</b></p> <p>a) Donations of over CAD20 to be issued within 3 months after the issue of the temporary receipts.</p> <p>b) 6 temporary receipt books to be printed. Archie will arrange with Michael Li for printing. The receipts will have wordings 'Official receipt will be issued next February' removed, and wordings 'Official Receipts Only for donation \$20 or above, Tax Receipts will be issued later' added.</p> <p>c) Motion: Thank-you Letter and annual report will be presented to the donors with donation of over CAD500. All approved.</p> <p>d) Donation software renewal: all approved.</p>	<p>-</p> <p>Archie</p> <p>Approved</p> <p>Tommy</p>
<p><b>13. Membership</b></p> <p>a) 61 membership fees have been collected so far.</p> <p>b) The collection of membership fee 2017. Ming will issue a callout to remind members.</p>	<p>Ming</p>
<p><b>14. Other Administrative Tasks</b></p> <p>a) Insurance renewal was completed by Joyce. The next insurance period starts from 13 March.</p> <p>b) BC Registry – change of password and registry key was completed on 11 March.</p>	<p>Completed</p> <p>Completed</p>
<p><b>15. Any Other Business</b></p> <p>a) Schedule of Upcoming Events</p> <p>Sun Run – Apr 23</p> <p>BBQ – Jul 8 at Deas Island</p> <p>C12H – Bus Tour &amp; Leisure Group on 29 Jul; Intermediate &amp; Challenge Group on 5 Aug – Chaired by Connie, co-chaired by Maurice</p> <p>Soccer Cup – Sep, chaired by Connie &amp; John</p> <p>Annual Dinner 2017 – 8 Sep. Wendy has booked Pink Pearl Chinese Restaurant.</p> <p>– Karl will check with HKSA if we could reuse the design of their 25<sup>th</sup> Anniversary souvenirs (neck warmer and recycle bag), and if</p>	<p>-</p> <p>-</p> <p>Connie / Maurice</p> <p>Connie / John</p> <p>Karl</p>

HKSA can help arrange producing them.

AGM – suggested to be held before Annual Dinner

(b) Orphanage

Michael Li enquired about sponsoring the Shuifu Children's Home (水富苗圃兒童福利院) that HKSA is running. Since VSSE's objectives are education-related, and there are restrictions what charity programs that we can do, Karl is asking HKSA for education-related projects for us to check. HKSA has provided some suggestions.

TBC

Karl

16. Adjournment: Meeting was adjourned at 8:36 pm.

17. The next meeting will be held at 6:30 pm on Apr 28 (Fri), at the Community Room of Vancity Branch, Richmond.