

VANCOUVER SOWERS SOCIETY OF EDUCATION
Minutes of May, 2017 Directors' Meeting

Date: May 24, 2017
 Time: 6:30 pm
 Venue: VPL, Fraserview Branch, 1950 Argyle Dr, Vancouver, BC V5P 2A8

Directors Present: Karl Lam, John Lee, Joyce Lei, Connie Thai, Wendy Hui, Maurice Lui
 Members Present: Ming Chan, Archie Tsang, Tommy Hui, Catherine Tsao
 Chaired by: Karl Lam
 Minutes taken by: Joyce Lei

1. Meeting was called to order at 6:44 pm.
2. Adoption of agenda
 It was moved by John, seconded by Connie and carried to adopt the agenda.
3. Adoption of minutes of last meetings on Apr 28
 It was moved by Joyce, seconded by Karl and carried to adopt the minutes, with the following revised items:
 9c. RMB7,950 should be RMB79,500
 11. The sentence should be 'John has advised Horizons that we would sponsor CAD2,000, but not the PCs'.
 12c . Remove the sentence 'Future concert... the beneficiary.'

4. Donation & Accounts

a) Bank Balances as of May 24:

Bank	Admin. (CAD)	Donation (CAD)	RMB
BOC	5,101.48	43,325.88	496.33
HSBC (est.)	45.33	2,565.88	-
Vancity (est.)	3,723.75	406.08	-
Total (est.)	8,870.56	46,297.84	496.33
Grand Total	CAD55,168.40		RMB 496.33

- b) The change of Directors' names at BOC
- c) BOC / Vancity / HSBC: update of mailing address from Ben to a UPS Postal Box. The board decided to use the UPS Postal Box at Garden City Road. Tommy will apply for the box.
- d) The order of VSSE stamp with new postal address
- e) Heart-to-Heart Program (high school students): A remittance of RMB75,000 + 6% follow-up (RMB4,500) = RMB79,500
- f) Bank statements of previous months to be passed to Tommy.
- g) Receipts of all expenses should be submitted to Tommy after each event.
- h) Cancellation of bank accounts at Vancity: all approved and to be followed up by Karl.

5. Other Administration Tasks

- a) Update BC Registry: the change of our directors and address.
- b) The making of VSSE roll-up banner.

6. School Projects

- a) 紅土食堂 - Re-do the tiles in summer 2015: the project has been completed and accepted by HKSA in October 2015, but Karl found that the floor was not done too nicely.
 - January, 2016: HKSA has taken note of this and **will check if the floor is too uneven**

**To be Followed Up
By**

-

Pending
Tommy

John
Completed

Ming / Tommy
Tommy
Karl

Joyce
Completed

Karl

when revisiting next time which is expected to be 2017.

- b) 大柏樹完小: It has been completed in Nov 2012 but the official audit report still has not been done.
- **May, 2017: HKSA has prepared the receipt agreement (驗收協議書). It has been delivered to the local party and pending their signing.**

Karl

- c) Status of schools that VSSE had sponsored (Karl enquired this in Dec, 2015).
- March 2017: HKSA is sending out questionnaires again to the schools to get the updated figures this year and probably will receive in July-Aug. **No update this time.**

Karl

- d) Orphanage – In February, 2017, Michael Li enquired about sponsoring the Shuifu Children's Home (水富苗圃兒童福利院) that HKSA is running. **May 2017: Karl has informed the April findings to Michael, and he does not have any preference what to sponsor.**

Karl

Karl

Karl suggested in April that we should consult CRA regarding what VSSE could sponsor, as currently we do not have a concrete guideline. **No update this time.**

7. Heart-to-Heart Program

- a) WahKwong students- No update this time.
- b) University students - No update this time.
- c) High school students
- **May 2017: The money has been sent to HKSA, and the official receipt received.**

Karl

8. Get a new project (of around CAD 30,000) from HKSA:

- a) May, 2017, Karl advised HKSA that we would be interested in the RMB 500,000 school. It was also clarified that RMB 500,000 is the actual amount to sponsor, but VSSE could sponsor 75% (RMB 375,000, plus 6% admin fee) and still have the naming right. The project proposal will be sent to us when HKSA's board has approved the project.

Karl

9. Request from Horizon

- a) Sponsorship of CAD2,000 to Horizon. Follow up with Noli Cole for the cheque presentation.

John

10. Participation in Events by Other Organizations

- a) Vancouver Cambie Lions Club will have an Installation Party on June 2 at 6:30 pm at the Richmond Branch of Kirin Restaurant. Karl and John will attend.

Karl / John

- b) E&E Global Foundation fund raising. We are invited to attend the following:

- Karl attended the fund-raising dinner on May 7 (Sunday).
- Fund-raising swimming relay on May 28 (Sunday): Cynthia has recruited 7 people to form a VSSE team (Mrs Jane Lee – Caption / John Lee / Wendy Lau / Francis Lai / Ricky / Archie / Cynthia).
- Charity Talk (Life is a Legend) at SFU on 31 May

Completed
Cynthia

- c) Concert by Loh on 4 Jun.

- A table of 6 is reserved. Ming, John & Cynthia and some other members will join.
- VSSE volunteers help to pass donation boxes around. Loh suggested that at the concert, the audience would be asked to donate to VSSE, and VSSE volunteers to help passing donation boxes around.

Ming/ John/Cynthia

11. Events & Activities

a) Sharing Sessions

- (i) Iran by Wayne Fong: 30 May (6:30 – 8:30)
- (ii) Acrylic Drawing Class by Wendy Lau: Fee: \$20 / person. 20 participants (TBC)
- (iii) Health & Well-being Session by Uncle Bon on 25 May

John
Pending
John

b) Chinese-Canadian Talent Contest 2017 楓華小狀元 (*Horizons 2018*)

- to be held at Crystal Mall in early November (TBC). Proceeds from this event will go to the Horizon (2018).

Karl

c) VSSE Super Singer Contest 2017

- (i) Thank-you letters to be emailed to the donors with donation over CAD500.
- (ii) VCDs of the event will be available for sale later. Price: CAD25.

Wendy
Wendy

d) Celebration Party (VSSE Super Singer Contest 2017 & Sun Run)

- (i) It was held at Pink Pearl Chinese Restaurant on 16 May.
- (ii) There was a CAD255 surplus, which would be donated to VSSE.

Completed
-

e) Sun Run 2017

- (i) Total fund raised: CAD9,585. Followed up by Tommy.

Completed

f) 茶馬古道助學行 2017 (Oct Session) – Karl will send call-out to members inviting them to participate.

Karl

g) Schedule of Upcoming Events

BBQ – Jul 22 at Deas Island

C12H (*General Donation*) – Bus Tour & Leisure Group on 29 Jul; Intermediate & Challenge Group (Cypress) on 5 Aug. Proceeds from this event will go to general donation.

– Chaired by Connie, co-chaired by Maurice

Soccer Cup (*Heart-to-Heart Program*) – Sep, chaired by John. To be coordinated by Michael, Archie & Cynthia

Ming
Connie/Maurice

Connie / John
John/Cynthia/Archie

Annual Dinner 2017 – 8 Sep. Wendy has booked Pink Pearl Chinese Restaurant.

- Design of the souvenir. AI design files for the HKSA 25 anniversary souvenirs have been received from HKSA. Tommy and Wendy will see if someone can help updating the files for our use. Tommy will follow up with the ordering at TaoBao
- To be chaired by John Lee, co-chaired by Ming
- Proceeds will go to school project

John
Tommy / Wendy

Ming

AGM – to be held on 1 Sep (Friday)

Chinese Labour Tour – To be held in Aug 2018 (TBC). To be chaired by John. All approved. Proceeds will go to potential school project.

12. Membership

- a) 103 membership fees have been collected so far.

13. Adjournment: Meeting was adjourned at 8:42 pm.

The next meeting will be held at 6:30 pm on Jun 23 (Fri), at the Community Room of Vancity, #100 - 5900 No.3 Road, Richmond.