

**VANCOUVER SOWERS SOCIETY OF EDUCATION**  
**Minutes of Jun, 2017 Directors' Meeting**

Date: Jun 30, 2017  
 Time: 6:30 pm  
 Venue: Community Room of Vancity, #100 - 5900 No.3 Road, Richmond

Directors Present: Karl Lam, John Lee, Joyce Lei, Connie Thai, Wendy Hui  
 Regrets: Maurice Lui  
 Members Present: Ming Chan, Archie Tsang  
 Chaired by: Karl Lam  
 Minutes taken by: Joyce Lei

1. Meeting was called to order at 6:34 pm.
2. Adoption of agenda  
 It was moved by Wendy, seconded by Connie and carried to adopt the agenda.
3. Adoption of minutes of last meetings on May 24  
 It was moved by John, seconded by Joyce and carried to adopt the minutes.

**4. Donation & Accounts**

a) Bank Balances as of Jun 30:

Bank	Admin. (CAD)	Donation (CAD)	RMB
<b>BOC</b>	5,691.53	46,092.73	496.33
<b>HSBC (est.)</b>	0	2,415.96	-
<b>Vancity (est.)</b>	3,724.20	406.13	-
<b>Grand Total</b>	<b>9,415.73</b>	<b>48,914.82</b>	<b>RMB 496.33</b>

- b) The change of Directors' names at BOC
- c) Update of mailing address to a UPS Postal Box at Garden City Road
  - Ming has rented a UPS mail box at Blundell Road and Garden City Road.
  - Ming and Archie has updated the address of our BoC accounts to the UPS mail box.
  - John will follow up with Bosco and Michael to update the address of HSBC and Vancity accounts.
- d) The order of VSSE stamp with new postal address.
- e) Cancellation of bank accounts at Vancity: The board has decided now not to cancel the Vancity account, as VSSE would look better to have accounts with a local bank.
- f) Accounting information will be sent to the accountant for preparing the financial statement.
- g) Archie to follow up with Michael the amount raised by the Dragon Boat Team.

**To be Followed Up  
By**

-

Pending

Completed  
Completed

John

Completed

-

Tommy

Archie

**5. Other Administration Tasks**

- a) Update BC Registry: the change of our directors and address.
- b) John suggested to print business cards for donation purpose. All approved.
- c) The Change of Mail Box - completed by Ming. Joyce will continue checking the old mail box until it is no longer in use while Ming is responsible for the new one (UPS) now.

Joyce

John

-

<b>6. School Projects</b>	a) 紅土食堂 - Re-do the tiles in summer 2015: the project has been completed and accepted by HKSA in October 2015, but Karl found that the floor was not done too nicely. • January, 2016: HKSA has taken note of this and <b>will check if the floor is too uneven when revisiting next time which is expected to be 2017.</b>	Karl
b) 大柏樹完小: It has been completed in Nov 2012 but the official audit report still has not been done. • <b>June, 2017: The receipt agreement (驗收協議書) has been received from HKSA. The memorial booklet will be available in August.</b>	Karl	
c) Status of schools that VSSE had sponsored (Karl enquired this in Dec, 2015). • March 2017: HKSA is sending out questionnaires again to the schools to get the updated figures this year and probably will receive in July-Aug. <b>No update this time.</b>	Karl	
d) Orphanage – In February, 2017, Michael Li enquired about sponsoring the Shuifu Children's Home (水富苗圃兒童福利院) that HKSA is running.	Karl	
Karl suggested in April that we should consult CRA regarding what VSSE could sponsor, as currently we do not have a concrete guideline. <b>No update this time.</b>		
<b>7. Heart-to-Heart Program</b>	a) Wah Kwong students - No update this time. b) University students - <b>Jun 2017:</b> Received students' sponsorship receipt confirmation forms from HKSA. c) High school students - <b>No update this time.</b>	Karl
<b>8. Get a new project (of around CAD 30,000) from HKSA:</b>	- June, 2017 HKSA provided the proposal for the school 江西中洲小學. Total requested amount is RMB 500,000 school, but VSSE could sponsor 75% (RMB 375,000, plus 6% admin fee) and still have the naming right. All approved to sponsor the project. Karl will inform HKSA accordingly	Karl
<b>9. Request from Horizons</b>	a) Sponsorship of CAD2,000 to Horizons. Follow up with Noli Cole for the cheque presentation in Sep.	John
<b>10. Participation in Events by Other Organizations</b>	a) Vancouver Cambie Lions Club had an Installation Party on June 2 at 6:30 pm at the Richmond Branch of Kirin Restaurant. Karl and John attended.	Completed
b) E&E Global Foundation fund raising. We are invited to attend the following: <ul style="list-style-type: none"> <li>• Fund-raising swimming relay on May 28 (Sunday): Cynthia recruited 7 people to form a VSSE team (Mrs Jane Lee – Caption / John Lee / Wendy Lau / Francis Lai / Ricky / Archie / Cynthia).</li> <li>• Charity Talk (Life is a Legend) at SFU on 31 May. John, Joyce, Maurice, Catherine and Jane attended.</li> </ul>	Completed	
c) Concert by Loh on 4 Jun. <ul style="list-style-type: none"> <li>• A table of 6 was reserved. Ming, John &amp; Cynthia and some other members joined.</li> <li>• VSSE volunteers helped to pass donation boxes around. \$1,742.25 was raised.</li> </ul>	Completed	
Completed		

## 11. Events & Activities

### a) Sharing Sessions

- (i) Iran by Wayne Fong
- (ii) Acrylic Drawing Class by Wendy Lau: Fee: \$20 / person. 20 participants (TBC)
- (iii) Health & Well-being Session by Uncle Bon on 25 May. Over 30 participants joined.
- (iv) Health & Well-being Session (拍打拉筋) on 14 July
- (v) Health & Well-being Session by Dr Patrick Chan in early Aug

Completed  
Pending  
Completed

John  
John

### b) Chinese-Canadian Talent Contest 2017 楓華小狀元 (*Horizons 2018*)

- to be held at CCM Centre in early November (TBC). Proceeds from this event will go to the Horizon (2018).

Karl

### c) VSSE Super Singer Contest 2017

- (i) Thank-you letters to be emailed to the donors with donation over CAD500.
- (ii) VCDs of the event will be available for sale later. Price: CAD25.

Karl  
Wendy

- d) 茶馬古道助學行 2017 (Oct Session) – Karl sent call-out to members inviting them to participate.

Completed

### e) Schedule of Upcoming Events

**BBQ** – Aug 12 at Deas Island

#### **C12H (General Donation)**

- Bus Tour & Leisure Group on 29 Jul; Intermediate & Challenge Group (Cypress) on 5 Aug. Proceeds from this event will go to general donation.
- Chaired by Connie, co-chaired by Maurice
- Group C – 10 participants signed up. 30 seats are reserved for participants solicited by Chinese Mental Wellness Association of Canada. VSSE will receive \$30 per participant for the cost, and Chinese Mental Wellness Association of Canada will collect donations from them for their organization. As these are not donations to VSSE, VSSE will not issue tax receipts to these 30 participants.
- Group A & B - 7 participants signed up.
- The 1<sup>st</sup> briefing was held on Jun 29.

Ming

Connie/Maurice

#### **Soccer Cup (Heart-to-Heart Program)**

- Sep, chaired by John. To be coordinated by Michael, Archie & Cynthia
- co-organized with Solution Auto Sales & Release
- All sponsors have been confirmed
- It has been approved via email before the meeting that the event would be co-organized with Solutions Auto Lease & Sales.
- Will meet with Solutions on Jul6 regarding their sponsorship and the details of the BBQ that they requested.

Connie / John  
John/Cynthia/Archie

#### **Cycling Event (8 – 11 Sep)**

- to be organized by Friends of VSSE. Part of the proceeds goes to VSSE.

Michael

#### **Annual Dinner 2017 (School Project)**

- 8 Sep, Pink Pearl Chinese Restaurant.
- Scarves: Design of the souvenir was completed. The board has approved via email before meeting to order 1,000. John and Tommy will follow up with the ordering of

John / Tommy

- scarves at a HK Company.
- To be chaired by John Lee, co-chaired by Ming
- Another committee meeting was held on 23 June.
- Ticket: \$55

John / Ming

**AGM** – 1 Sep (Friday)

**Chinese Labour Tour (*Potential School Project*)**

- To be held in Aug 2018 (TBC). To be chaired by John.

John

**Cycling Across Canada 2018**

- Co-organized with E & E Global Foundation

**12. Membership**

- a) 104 membership fees have been collected so far.

**13. Any Other Business**

- Karl to explore why our insurance could cover events like Sun Run and Polar Bear which are organized by other organizations, but not Dragon Boat which is also organized by another organization.

Karl

- 14. **Adjournment:** Meeting was adjourned at 8:42 pm.

*The next meeting will be held at 6:30 pm on Jul 21 (Fri), at the Community Room of Vancity, Burnaby.*